

Posted: Friday, December 04, 2015

NOTICE AND CALL OF A REGULAR MEETING OF THE TRINIDAD CITY COUNCIL

The Trinidad City Council will hold a regular meeting on
WEDNESDAY, DECEMBER 09, 2015 at 6:00 PM
In the Trinidad Town Hall, 409 Trinity Street, Trinidad, CA

CLOSED SESSION BEGINS AT 5:30PM

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ADJOURN TO CLOSED SESSION**
 - 1. *Government Code section 54957: Personnel Review – City Manager Performance Evaluation*
- IV. **CLOSE SESSION REPORT**
- V. **APPROVAL OF AGENDA**
- VI. **APPROVAL OF MINUTES – *No minutes to approve.***
- VII. **COUNCIL MEMBER REPORTS, COMMITTEE ASSIGNMENTS**
- VIII. **STAFF REPORTS**
- IX. **ITEMS FROM THE FLOOR**
 - (Three (3) minute limit per Speaker unless Council approves request for extended time.)*
- X. **CONSENT AGENDA**
 - 1. Financial Status Reports for October 2015.
 - 2. Law Enforcement Report November 2015
- IX. **DISCUSSION/ACTION AGENDA ITEMS**
 - 1. 2015 Year in Review and Staff Appreciation Presentation.
- X. **ADJOURNMENT**



CONSENT AGENDA ITEM 1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 8 PAGES

1. Financial Status Reports for October 2015.

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
201 - GFAdmin
From 10/1/2015 Through 10/31/2015

	Current Month	Year to Date	Total Budget - Original	% of Budget
Expense				
60900 HONORARIUMS	250.00	1,000.00	3,000.00	66.67%
61000 EMPLOYEE GROSS WAGE	8,693.85	36,602.65	112,705.00	67.52%
61470 FRINGE BENEFITS	46.16	230.80	600.00	61.53%
65100 DEFERRED RETIREMENT	383.81	1,614.51	4,941.00	67.32%
65200 MEDICAL INSURANCE AND EXPENSE	1,019.21	3,476.84	11,389.00	69.47%
65250 Health Savings Program	9.73	38.89	0.00	0.00%
65300 WORKMEN'S COMP INSURANCE	(26.00)	(4,499.30)	3,832.00	217.41%
65500 EMPLOYEE MILEAGE REIMBURSEMENT	22.00	180.38	750.00	75.95%
65600 PAYROLL TAX	691.72	2,912.13	9,000.00	67.64%
65800 Grant Payroll Allocation	(297.08)	(3,055.49)	(6,278.00)	51.33%
68090 CRIME BOND	0.00	455.00	455.00	0.00%
68200 INSURANCE - LIABILITY	0.00	14,283.75	8,314.00	(71.80)%
68300 PROPERTY & CASUALTY	0.00	3,859.05	4,225.00	8.66%
71110 ATTORNEY-ADMINISTRATIVE TASKS	3,315.00	3,315.00	10,000.00	66.85%
71130 ATTORNEY-LITIGATION	0.00	0.00	10,000.00	100.00%
71210 CITY ENGINEER-ADMIN. TASKS	0.00	0.00	2,000.00	100.00%
71310 CITY PLANNER-ADMIN. TASKS	4,974.75	22,440.18	38,000.00	40.95%
71410 BLDG INSPECTOR-ADMIN TASKS	580.00	1,885.23	4,500.00	58.11%
71420 BLDG INSPECTOR-PERMIT PROCESS	0.00	0.00	12,000.00	100.00%
71510 ACCOUNTANT-ADMIN TASKS	3,188.35	5,592.01	14,000.00	60.06%
71620 AUDITOR-FINANCIAL REPORTS	0.00	0.00	15,500.00	100.00%
72000 CHAMBER OF COMMERCE	0.00	689.52	13,200.00	94.78%
74200 REIMBURSED GRANT ADMIN EXP	0.00	0.00	(500.00)	100.00%
75110 FINANCIAL ADVISOR/TECH SUPPORT	750.00	1,115.00	5,500.00	79.73%
75160 LIBRARY RENT & LOCAL CONTRIB.	0.00	1,500.00	500.00	(200.00)%
75170 RENT	650.00	2,600.00	8,200.00	68.29%
75180 UTILITIES	974.00	2,994.85	8,500.00	64.77%
75190 DUES & MEMBERSHIP	0.00	0.00	500.00	100.00%
75200 MUNICIPAL/UPDATE EXPENSE	0.00	30.00	4,500.00	99.33%
75220 OFFICE SUPPLIES & EXPENSE	375.57	1,486.67	5,500.00	72.97%
75240 BANK CHARGES	0.00	0.00	250.00	100.00%
75300 CONTRACTED SERVICES	0.00	(888.15)	8,000.00	111.10%
75990 MISCELLANEOUS EXPENSE	0.00	2,860.29	500.00	(472.06)%
76110 TELEPHONE	121.86	541.97	1,550.00	65.03%
76130 CABLE & INTERNET SERVICE	294.81	1,178.52	3,300.00	64.29%
76150 TRAVEL	0.00	0.00	1,500.00	100.00%
78160 BUILDING REPAIRS & MAINTENANCE	181.58	181.58	0.00	0.00%
78170 SECURITY SYSTEM	0.00	0.00	1,500.00	100.00%
78190 MATERIALS, SUPPLIES & EQUIPMEN	874.35	1,330.81	1,000.00	(33.08)%
Total Expense	27,073.67	105,952.69	322,433.00	67.14%

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
301 - Police
From 10/1/2015 Through 10/31/2015

		Current Month	Year to Date	Total Budget - Original	% of Budget
Expense					
61000	EMPLOYEE GROSS WAGE	263.68	1,146.18	3,427.00	66.55%
65300	WORKMEN'S COMP INSURANCE	0.00	0.00	117.00	100.00%
65600	PAYROLL TAX	20.18	87.70	262.00	66.53%
75170	RENT	650.00	2,600.00	8,190.00	68.25%
75180	UTILITIES	115.60	539.38	2,500.00	78.42%
75220	OFFICE SUPPLIES & EXPENSE	0.00	0.00	400.00	100.00%
75300	CONTRACTED SERVICES	0.00	5,025.00	88,085.00	94.30%
75350	ANIMAL CONTROL	113.00	452.00	1,500.00	69.87%
75990	MISCELLANEOUS EXPENSE	0.00	0.00	500.00	100.00%
76110	TELEPHONE	85.07	361.45	1,200.00	69.88%
	Total Expense	<u>1,247.53</u>	<u>10,211.71</u>	<u>106,181.00</u>	<u>90.38%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
401 - Fire
From 10/1/2015 Through 10/31/2015

		Current Month	Year to Date	Total Budget - Original	% of Budget
Expense					
60900	HONORARIUMS	150.00	600.00	1,800.00	66.67%
75180	UTILITIES	44.16	84.15	1,150.00	92.68%
75190	DUES & MEMBERSHIP	0.00	0.00	100.00	100.00%
75280	TRAINING / EDUCATION	0.00	0.00	400.00	100.00%
75300	CONTRACTED SERVICES	0.00	0.00	23,500.00	100.00%
76110	TELEPHONE	0.00	604.01	720.00	16.11%
76140	RADIO & DISPATCH	0.00	831.50	450.00	(84.78)%
78140	VEHICLE FUEL & OIL	45.91	85.08	350.00	75.69%
78150	VEHICLE REPAIRS	0.00	0.00	2,500.00	100.00%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	0.00	500.00	100.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	10.79	44.07	2,500.00	98.24%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	0.00	400.00	100.00%
	Total Expense	<u>250.86</u>	<u>2,248.81</u>	<u>34,370.00</u>	<u>93.46%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
501 - PW (Public Works)
From 10/1/2015 Through 10/31/2015

		Current Month	Year to Date	Total Budget - Original	% of Budget
Expense					
61000	EMPLOYEE GROSS WAGE	5,160.14	22,281.86	64,837.44	65.63%
61250	OVERTIME	0.00	0.00	500.00	100.00%
65100	DEFERRED RETIREMENT	554.56	2,403.55	7,207.64	66.65%
65200	MEDICAL INSURANCE AND EXPENSE	1,587.21	6,256.56	24,074.23	74.01%
65250	Health Savings Program	16.75	68.23	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	0.00	2,280.30	100.00%
65600	PAYROLL TAX	421.44	1,815.63	5,682.06	68.05%
65800	Grant Payroll Allocation	(1,400.52)	(12,953.63)	(24,428.00)	46.97%
71210	CITY ENGINEER-ADMIN. TASKS	2,056.00	2,056.00	5,500.00	62.62%
71250	CITY ENGINEER - PROJECT FEES	0.00	0.00	5,000.00	100.00%
75300	CONTRACTED SERVICES	455.00	455.00	28,000.00	98.38%
75370	UNIFORMS/PERSONAL EQUIP.	0.00	0.00	450.00	100.00%
76110	TELEPHONE	58.83	58.83	0.00	0.00%
78100	STREET MAINT/REPAIR/SANITATION	90.00	90.00	10,000.00	99.10%
78120	STREET LIGHTING	350.25	1,491.96	4,500.00	66.85%
78130	TRAIL MAINTENANCE	0.00	3,347.00	2,500.00	(33.88)%
78140	VEHICLE FUEL & OIL	205.04	1,301.82	4,800.00	72.88%
78150	VEHICLE REPAIRS	343.05	989.86	2,000.00	50.51%
78160	BUILDING REPAIRS & MAINTENANCE	5,025.86	32,295.17	12,000.00	(169.13)%
78190	MATERIALS, SUPPLIES & EQUIPMEN	298.89	1,916.01	6,500.00	70.52%
78200	EQUIPMENT REPAIRS & MAINTENANC	423.64	423.64	500.00	15.27%
	Total Expense	15,646.14	64,297.49	161,903.67	60.29%

City of Trinidad
Statement of Revenues and Expenditures - GF Revenue
From 10/1/2015 Through 10/31/2015

	Current Month	Year to Date	Total Budget - Original	% of Budget	
Revenue					
41010	PROPERTY TAX - SECURED	0.00	0.00	91,500.00	100.00)%
41020	PROPERTY TAX - UNSECURED	0.00	0.00	3,300.00	100.00)%
41040	PROPERTY TAX-PRIOR UNSECURED	0.00	0.00	50.00	100.00)%
41050	PROPERTY TAX - CURRENT SUPPL	0.00	0.00	900.00	100.00)%
41060	PROPERTY TAX-PRIOR SUPPL	0.00	0.00	200.00	100.00)%
41071	MOTOR VEHICLES	0.00	0.00	1,000.00	100.00)%
41110	PROPERTY TAX EXEMPTION	0.00	0.00	1,300.00	100.00)%
41130	PUBLIC SAFETY 1/2 CENT	0.00	0.00	1,600.00	100.00)%
41140	PROPERTY TAX - DOCUMENTARY RE	0.00	0.00	1,200.00	100.00)%
41190	PROPERTY TAX ADMINISTRATION FE	0.00	0.00	(2,420.00)	100.00)%
41200	LAFCO Charge	0.00	0.00	(1,200.00)	100.00)%
41210	IN-LIEU SALES & USE TAX	0.00	0.00	27,500.00	100.00)%
41220	IN LIEU VLF	0.00	0.00	28,000.00	100.00)%
42000	SALES & USE TAX	42,978.19	53,857.81	200,000.00	(73.07)%
43000	TRANSIENT LODGING TAX	61,953.76	105,604.19	120,000.00	(12.00)%
43100	TRANSIENT LODGING TAX-TBID	12,391.96	8,937.68	0.00	0.00)%
53010	COPY MACHINE FEE	0.00	0.00	30.00	100.00)%
53020	INTEREST INCOME	600.00	1,024.74	6,000.00	(82.92)%
53090	OTHER MISCELLANEOUS INCOME	2,156.00	19,318.83	1,000.00	,831.88)%
54020	PLANNER- APPLICATION PROCESSIN	0.00	1,500.00	6,000.00	(75.00)%
54050	BLDG.INSR-APPLICATION PROCESSI	2,736.49	5,991.73	7,000.00	(14.40)%
54100	ANIMAL LICENSE FEES	0.00	0.00	200.00	100.00)%
54150	BUSINESS LICENSE TAX	180.00	7,858.00	11,500.00	(31.67)%
54300	ENCROACHMENT PERMIT FEES	0.00	0.00	400.00	100.00)%
56400	RENT - VERIZON	2,058.41	8,233.79	23,000.00	(64.20)%
56500	RENT - HARBOR LEASE	0.00	0.00	5,125.00	100.00)%
56550	RENT - PG& E	0.00	0.00	9,500.00	100.00)%
56650	RENT - SUDDENLINK	1,537.86	3,626.87	3,800.00	(4.56)%
56700	RENT - TOWN HALL	500.00	2,050.00	5,000.00	(59.00)%
59999	INTERDEPARTMENTAL TRANSFER INC	0.00	0.00	30,000.00	100.00)%
	Total Revenue	127,092.67	218,003.64	581,485.00	(62.51)%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
204 - IWM
From 10/1/2015 Through 10/31/2015

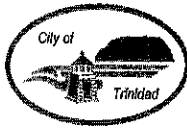
		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
47650	RECYCLING REVENUE	626.88	3,324.93	5,200.00	(36.06)%
56150	FRANCHISE FEES	0.00	0.00	7,000.00	(100.00)%
	Total Revenue	<u>626.88</u>	<u>3,324.93</u>	<u>12,200.00</u>	<u>(72.75)%</u>
	Expense				
61000	EMPLOYEE GROSS WAGE	834.42	3,571.01	10,313.00	65.37%
65100	DEFERRED RETIREMENT	100.21	428.59	1,314.00	67.38%
65200	MEDICAL INSURANCE AND EXPENSE	332.84	1,277.21	5,017.00	74.54%
65250	Health Savings Program	3.50	13.58	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	0.00	372.00	100.00%
65600	PAYROLL TAX	71.49	305.95	938.00	67.38%
65800	Grant Payroll Allocation	0.00	(93.33)	0.00	0.00%
75120	WASTE RECYCLING PICKUP/DISPOSA	0.00	0.00	500.00	100.00%
75130	GARBAGE	0.00	131.18	0.00	0.00%
78100	STREET MAINT/REPAIR/SANITATION	55.60	55.60	0.00	0.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	0.00	1,200.00	100.00%
	Total Expense	1,398.06	5,689.79	19,654.00	71.05%
	Net Income	<u>(771.18)</u>	<u>(2,364.86)</u>	<u>(7,454.00)</u>	<u>(68.27)%</u>

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
701 - Cemetery
From 10/1/2015 Through 10/31/2015

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
58100	CEMETERY PLOT SALES	700.00	5,610.00	9,500.00	(40.95)%
58150	Cemetery Plot Refunds	0.00	(1,410.00)	0.00	0.00%
	Total Revenue	700.00	4,200.00	9,500.00	(55.79)%
	Expense				
61000	EMPLOYEE GROSS WAGE	1,056.82	4,386.35	12,956.00	66.14%
65100	DEFERRED RETIREMENT	126.89	526.44	1,663.00	68.34%
65200	MEDICAL INSURANCE AND EXPENSE	486.17	1,671.19	6,413.00	73.94%
65250	Health Savings Program	4.35	16.95	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	0.00	471.00	100.00%
65600	PAYROLL TAX	90.54	375.77	1,187.00	68.34%
65800	Grant Payroll Allocation	0.00	(121.69)	0.00	0.00%
75180	UTILITIES	43.18	279.57	700.00	60.06%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	0.00	1,200.00	100.00%
	Total Expense	1,807.95	7,134.58	24,590.00	70.99%
	Net Income	(1,107.95)	(2,934.58)	(15,090.00)	(80.55)%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
601 - Water
From 10/1/2015 Through 10/31/2015

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
53020	INTEREST INCOME	0.00	0.00	1,500.00	(100.00)%
53090	OTHER MISCELLANEOUS INCOME	900.00	3,543.90	2,500.00	41.76%
57100	WATER SALES	26,437.79	103,510.04	305,000.00	(66.06)%
57200	Water Sales - Wholesale	2,700.00	2,700.00	0.00	0.00%
57300	NEW WATER HOOK UPS	0.00	0.00	2,000.00	(100.00)%
57500	WATER A/R PENALTIES	15.44	(350.80)	1,000.00	(135.08)%
	Total Revenue	30,053.23	109,403.14	312,000.00	(64.93)%
Expense					
61000	EMPLOYEE GROSS WAGE	7,942.14	33,734.60	101,244.00	66.68%
61250	OVERTIME	0.00	0.00	500.00	100.00%
65100	DEFERRED RETIREMENT	905.23	3,844.55	11,708.00	67.16%
65200	MEDICAL INSURANCE AND EXPENSE	2,519.24	10,167.34	37,110.00	72.60%
65250	Health Savings Program	25.67	102.35	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	(14.00)	(2,422.70)	3,495.00	169.32%
65600	PAYROLL TAX	663.05	2,811.04	8,759.00	67.91%
65800	Grant Payroll Allocation	(1,697.60)	(5,884.73)	(25,594.00)	77.01%
68090	CRIME BOND	0.00	245.00	0.00	0.00%
68200	INSURANCE - LIABILITY	(300.00)	7,391.25	4,477.00	(65.09)%
68300	PROPERTY & CASUALTY	0.00	2,077.95	2,275.00	8.66%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	0.00	1,000.00	100.00%
71210	CITY ENGINEER-ADMIN. TASKS	0.00	0.00	4,000.00	100.00%
71510	ACCOUNTANT-ADMIN TASKS	1,716.80	3,011.09	6,500.00	53.68%
71620	AUDITOR-FINANCIAL REPORTS	0.00	0.00	7,000.00	100.00%
72100	BAD DEBTS	0.00	0.00	350.00	100.00%
75180	UTILITIES	948.57	4,529.47	13,000.00	65.16%
75190	DUES & MEMBERSHIP	400.29	564.49	1,000.00	43.55%
75220	OFFICE SUPPLIES & EXPENSE	989.00	1,311.00	3,750.00	65.04%
75280	TRAINING / EDUCATION	0.00	0.00	500.00	100.00%
75300	CONTRACTED SERVICES	0.00	0.00	25,000.00	100.00%
76110	TELEPHONE	150.01	494.54	1,100.00	55.04%
76130	CABLE & INTERNET SERVICE	61.95	247.80	750.00	66.96%
76160	LICENSES & FEES	0.00	0.00	2,750.00	100.00%
78120	STREET LIGHTING	0.00	0.00	1,600.00	100.00%
78140	VEHICLE FUEL & OIL	117.82	287.70	1,500.00	80.82%
78150	VEHICLE REPAIRS	157.55	1,092.26	2,000.00	45.39%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	159.61	1,000.00	84.04%
78170	SECURITY SYSTEM	0.00	98.50	500.00	80.30%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	305.22	12,500.00	97.56%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	0.00	1,000.00	100.00%
79100	WATER LAB FEES	610.00	1,190.00	3,500.00	66.00%
79120	WATER PLANT CHEMICALS	0.00	1,613.12	9,500.00	83.02%
79130	WATER LINE HOOK-UPS	0.00	0.00	2,000.00	100.00%
79150	WATER LINE REPAIR	10,185.43	10,080.57	15,000.00	32.80%
79160	WATER PLANT REPAIR	329.27	8,139.62	17,000.00	52.12%
90000	Capital Reserves	0.00	0.00	15,000.00	100.00%
	Total Expense	25,710.42	85,191.64	292,774.00	70.90%
	Net Income	4,342.81	24,211.50	19,226.00	25.93%



CONSENT AGENDA ITEM 2

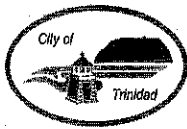
SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

2. Law Enforcement Report November 2015

**ACTIVITY REPORT
TRINIDAD
BY DEPUTY WILCOX**

11/01/2015-11/30/2015

- Numerous citizen contacts and warrant arrests.
- Regular patrol at Hidden Creek. Made warrant arrest(s).
- Conducted numerous vehicle investigations.
- Conducted numerous foot patrols with State Parks for transient's camps.
- Received a report of a mountain lion sighting. The reporting party was a tourist and believed he saw the cat near the lighthouse. State Parks and I hiked the area, however did not locate the cat. We have not received reports any further sightings.
- Worked with casino closely and responded to calls for service involving the casino.
- Responded to alarm calls. All were accidental and there were no suspicious circumstances.
- Eviction on Frontage Road.
- Trinidad water treatment plant was broken into four times. The suspect was arrested.
- House was broken into on Westhaven Drive. Later a subject was found trespassing on the property. The subject was later arrested.
- Numerous calls for service on Old Wagon Road, Westhaven.
- Evaluated and detained subject(s) for a mental health evaluation.
- Responded to a large party at a vacation rental. With the assistance of the vacation rentals staff, the party was dispersed.
- Arrests were made for restraining order violations.
- Civil standbys for custody exchange.
- Conducted regular foot patrols behind the library. Removed any subjects camping.
- Deputies responded to an assault and battery report at the Ocean Grove. Subject was intoxicated and assaulted by an unknown male in the parking lot.
- Conducted regular patrol check on Scenic Drive, Patrick's Point, Westhaven Drive.



AGENDA ITEM 1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 4 PAGES

1. 2015 Year in Review and Staff Appreciation Presentation.

DISCUSSION/ACTION AGENDA ITEM

Date: December 9th 2015

Item: 2015 Year in Review and Staff Appreciation

Staff and Council will make a presentation highlighting the work of the City in 2015. City staff's contributions to the community will be formally recognized. Some of the key items to be covered are highlighted below;

Tsurai Study Area and Related Lawsuits

The City has made significant progress in 2015 towards improving our relationship with the Tsurai Ancestral Society and resolving a longstanding lawsuit against the City regarding our management of the Tsurai Study Area. An agreement to settle the lawsuit was reached in August that includes a commitment by the City to return this land to the Tsurai people and the Yurok Tribe, and the City is currently engaged in the details of that effort. Regular meetings of the Tsurai Management Team were held throughout the year and are ongoing.

Wagner Street Trail

The City requested and received the assistance of the Coastal Commission in addressing public access concerns regarding this coastal access trail. Commission staff have worked throughout 2015 towards a resolution, and are scheduling an enforcement hearing before the Coastal Commissioners for January 2016.

Road Maintenance

Main and Trinity Streets received a new slurry seal coat, improving and extending the life of these central town streets, and smoothing over some of the patch work that resulted from the Stormwater Project.

City Property Upgrades

The City Clerk's Office has received a long overdue remodel and is looking beautiful.

ADA improvements have been made to Town Hall and to the steps at the Memorial Lighthouse

The Town Hall has new locks, significant safety improvements to the electrical system, and a new front door (the interior door will be replaced shortly).

Plans are complete for an extension to the Fire Station and will be going out to bid shortly.

Two electric vehicle charging stations have been installed at Saunders Park.

Stormwater Pollution

The Phase 1 ASBS Stormwater Project was completed, reducing our storm water runoff into Trinidad Bay by an estimated 37%. The City is preparing to apply for Phase II funding and completely eliminate our direct discharge to Trinidad Bay.

The City adopted a (mandatory) new Stormwater Ordinance, improving our ability to address stormwater pollution in the City.

Storm Drains throughout the City received new 'No Dumping, Drains to Bay' logos

Water System:

A multi-year grant funded project to upgrade our Water Treatment Plant is largely complete. This project reduces power and water use at the plant, replaced key aging plant components, added a new filtering step to better manage the sediment load in our water supply, added a modern computer interface for the system, and overall improved our ability to reliably deliver clean water to our community. This has been funded through the State Water Board and the Trinidad Rancheria. A new Operations and Maintenance Manual for the plant is the final project under the grant and is being completed over the next few months.

The Treatment Plant Upgrade also supported the City purchase of a parcel of land immediately adjacent to the Treatment Plant that improves our access to the plant and the water intake system, and resolves conflicts over the City's use of the land over the years.

The City purchased new water leak detection equipment, and Public Works staff have received training and are putting it to use in the City.

The grant-funded Luffenholtz Sediment Reduction Project has been formally completed, addressing significant sources of erosion upstream of our Water Treatment Plant. A long term monitoring program for that project was developed and initiated in 2015.

The City continues to work with CalFire on their request for water service.

Water Conservation

The City has implemented state mandated water conservation measures, and is working with high water use customers to identify water conservation opportunities.

Trinidad Head

The City is working with BLM in their development of a Management Plan for the Trinidad Head Light Station. This Plan is expected to increase public access to the Light Station. This federal property is being proposed for inclusion in the California Coastal National Monument

The City has approved maintenance guidelines for the roads on the Head, in order to minimize potential resource impacts associated with such work.

The City has helped coordinate efforts between NOAA and the Rancheria, Yurok Tribe, and Tsurai Ancestral Society related to NOAA's plans to consolidate and replace some of their scientific monitoring equipment on Trinidad Head.

Vacation Dwelling Unit Regulation

The City's Vacation Dwelling Unit Ordinance took effect, and the City developed and implemented a new license application process. 38 applications were received and the City has either granted a license or is working to resolve application issues with all applicants.

A temporary moratorium on new vacation rentals was put in place, and the City is actively working on a VDU Ordinance amendment related to a potential limit on the total number of VDUs in the community.

The City has continued to support the Chamber of Commerce, Museum, and Library with a portion of our TOT income.

Onsite Wastewater Treatment (Septic System)

The City received and has begun work on a state grant to help fund the repair and replacement of septic systems that are impacting local water quality.

Approximately 20 new OWTS permits have been approved in the City.

General Plan and Local Coastal Program Updates

The City was awarded grant funding from the Coastal Commission to complete the update of our Local Coastal Program, and that work is underway.

Van Wycke Trail Improvements.

The City applied for and was awarded substantial grant funds to repair and improve the Van Wycke Trail. This project will be designed in the coming year and constructed in 2017-18.

Community Goals Meeting

The City organized a well-attended community meeting to identify community goals and projects. The results are documented and are being used to guide City priorities.

Public Safety

Deputy Pam Wilcox has continued to serve admirably as our community police force. She has focused especially on issues at Hidden Creek RV Park, where the owner and a new site manager are working closely with her to address problem tenants.

A Public Safety Community Meeting was organized by the City and included our District Attorney Maggie Fleming and County Supervisor Ryan Sundberg. Follow up efforts to organize a 'Business Watch' program are underway.

Financial Health

The complex administration, management, and close-out of multiple large state grants has been going well with our Grant Manager's oversight.

The City accepted a 'clean' audit of our 2013-14 finances, and the current 2014-15 audit is largely complete and again found no significant issues.

The City ended last fiscal year with a surplus, and adopted a balanced budget for the current year, with funding being set aside for various reserve funds.

Proposed Action:

- 1.. Receive presentation;
2. Recognize City staff for their contributions to the Community.